

## Teacher and Paraeducator Qualification Notice

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In compliance with the requirements of the Every Student Succeeds Act (ESSA) we would like to inform you that you may request information about the professional qualifications of your student's teacher(s) or instructional paraprofessional(s).

A. The following information may be requested for teacher(s):

1. Whether the teacher has met Washington teacher certification requirements for the grade level and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or other provisional status through which Washington qualifications or certification criteria have been waived.
3. The college major and any graduate certification or degree held by the teacher.
4. Whether the student is provided services by paraprofessionals, and if so, their qualifications.

B. The following information may be requested for instructional paraprofessional(s):  
Paraprofessionals must work under the supervision of a certified teacher. In schools that operate a schoolwide program, all paraprofessionals must meet professional qualifications. In a Targeted Assistance program, any paraprofessional who is the direct supervision of a certificated teacher must meet the professional qualifications.

Paraeducators can provide a copy of their high school diploma — transcripts are not necessary. Schools that operate a Title I, Part A program must have a high school diploma or GED and completed the following:

1. Completed at least two years of study at an institution of higher education; or
2. Obtained an associate's or higher degree; or
3. Pass the ETS ParaPro Assessment. The assessment measures skills, and content knowledge related to reading, writing and math;
4. Completed previously the apprenticeship requirements and must present a journeycard or certificate. The portfolio and apprenticeships are no longer offered for enrollment; however, the Office of Superintendent of Public Instruction (OSPI) will continue to honor this pathway.

### Contact Information

2020-2021

#### Lakewood Elementary School

360-652-4520

*Kim Caldwell, Principal*  
*Sue Krause, Instructor/Coach*  
*Tonya Malaby, Instructor*

#### English Crossing Elementary

360-652-4515

*Michele Ricci, Principal*  
*Gala Catelli, Instructor*

#### Cougar Creek Elementary

360-652-4515

*Bill Landry, Principal*  
*Janet Wilson, Instructor*

District website for Title/LAP: <https://wa50000091.schoolwires.net/Page/128>

### Complaint Procedure

A citizen complaint is a written statement that alleges a violation of a federal rule, law, or state regulation that applies to a federal program.

- Anyone can file a citizens complaint.
- There is no special form.
- There is no need to know the law that governs a federal program to file a complaint.

For more information please refer to OSPI's website at: <http://www.k12.wa.us/Title/CitizenComplaint.aspx>



**LAKEWOOD**  
SCHOOL DISTRICT

LEARNING ASSISTANCE  
PROGRAMS:

TITLE 1  
LAP



Learning Assistance Programs, Title I and LAP, are designed to provide assistance to students in grades K-12 who are deficient in basic skills and achieving below grade level in reading or math.

Lakewood School District receives federal and state funding to support students who need assistance in order to meet Washington State standards.

## Title 1 Program

The Title 1 Program is federally funded and provides financial assistance to meet the specific needs of educationally deprived children from low income families. The Targeted Assistance Program is the model for our Title 1 Program. In the Lakewood School District, Lakewood Elementary School participates in the Title I program. Students at this school are eligible to receive Title 1 services if identified as meeting eligibility criteria.

## LAP Program

The Learning Assistance Program is a state funded program providing financial assistance to schools to strengthen the skills of students who may be in need of additional services to meet the academic standards. This program is designed to supplement the regular classroom program and to provide opportunities for students in K-8 to meet the standards in reading and/or math. Each school develops assessments and criteria to identify students most in need of academic assistance. In the Lakewood School District, all three elementary schools participate in the LAP program.



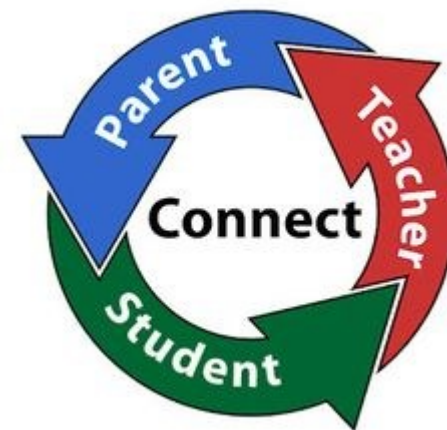
## Parent Information and Communication

Information on student progress is shared during fall and spring conferences and grades are posted on Skyward. Teachers are available throughout the school year to discuss individual student progress. The math and reading Title I teacher is also available to meet with parents at any time throughout the year to review assessment data and answer questions or address concerns.



## Parent-Teacher-Student Compacts

Lakewood Elementary School participates in the targeted Title I Program. While all students at this school are eligible for services and complete a Title I Compact, program services will look different based on individual academic need. Parents, students, and teachers are involved in completing Title I Compacts. Teacher and parents review Title I Compacts during fall and spring conferences.



## Family Involvement is VITAL!

Participation ideas:

- Program review at set meetings
- All school-sponsored activities
- Parent Teacher Association (PTA)
- Title Reading and Math Family Nights
- Parent Surveys